



PROBATION DEPARTMENT



Kalisa Rochester
Chief Probation Officer

Committee of the Local Community Corrections Partnership (CCP)

Executive Board Meeting Minutes

January 20, 2021 at 10:00 AM

Meeting via BlueJeans

CCP Executive Board Members

- | | | |
|----|--|--|
| 1. | Kalisa Rochester, Chief Probation Officer- Chair | Probation Department |
| 2. | Sarah Marsh, Director of Administrative Services | Probation Department |
| 3. | Gary Brizzee, Chief of Police (Absent) | Los Banos Police Department |
| 4. | Vincent Andrade, Public Defender | Public Defenders |
| 5. | Amanda Toste, Court Executive Officer | Merced County Superior Court |
| 6. | Corey Gibson, Captain | Sheriff's Department |
| 7. | Yvonna Brown, Director (Absent) | Human Services Agency |
| 8. | Kimberly Lewis, District Attorney (Absent) | District Attorneys |
| 9. | Genevieve Valentine, Director (Absent) | Behavioral Health and
Recovery Services |

Also in attendance

- | | | |
|----|--|--|
| 1. | Lisa Maples, Deputy Chief Probation Officer | Probation Department |
| 2. | Christina Flores, Staff Services Analyst II | Probation Department |
| 3. | Zachary Robertson, Special Project Coordinator | Probation Department |
| 4. | Sharon Mendonca, Assistant Director | Behavioral Health and
Recovery Services |

Call to Order-Kalisa Rochester

Kalisa called the meeting to order at 10:04 am. She suggested the next meeting be scheduled for later in the afternoon to accommodate schedules.

Approval of Minutes

Approval of the minutes from the October 21, 2020 meeting were postponed due to not having a quorum.

Chief Rochester Updates

- Kalisa shared the progress with the Los Banos Modular. We still need some full time and part time positions to be filled.
- The Modular was recently certified for Medical billable purposes.
- We do have our Office Assistant in place as well as the Worknet staff. Clients are being referred.

- We cannot close the Los Banos DRC until we have a viable option for the clients which is the Modular up and running. We are keeping GEO apprised of the progress regarding the future shut down of the DRC.
- Probation is updating the sanctions and incentives matrix. Once it is complete, we will share with all our judicial partners. The matrix will be displayed in the lobby for the clients to see. Clients will also receive a copy. This is a checks and balance system to make sure we are responding to situations correctly and celebrating the client's milestones appropriately.
- We may be changing our pre-trial assessment tool.
- Prop 24 did not pass for zero bail. We are working and collaborating with the Courts. Kalisa gave some options.
- The Mental Health clinician is at the jail. Things seem to be going well. There was a roundtable discussion. She has been very hospitable about making changes and that is appreciated.

Expenditures-Sarah Marsh

- Sarah went over the expenditures. She explained the variances and reasons for some of the changes.
- Salaries were up during the second quarter due to vacation and sick time sell backs.
- She stressed the need to get the Modular on track so we can cancel the GEO contract as this a major expense.
- Sarah reported that we are right on track.

Data-Christina Flores

- Christina gave a brief description of each program and presented the data for the second quarter with highlights and accomplishments for each section. A copy of the presentation will be included with the minutes. She reported on:
 - Leadership 4 Life
 - Probation/Parole and Community Team (PACT)
 - LifeLine Community Development Corporation
 - Day Reporting Center (DRC)
 - Incentives and Sanctions
 - Phoenix Project
 - Transitional Housing
 - ACE Overcomers
 - K9 Sage
 - In-Custody Jail Re-Entry Program
 - Bail Reviews
 - Pre-Trial
 - AB 109 Assessments

- AB 109 Home Visits and Office Visits
 - AB 109 Drug Tests and Statement of Admissions
 - AB 109 Program Referrals
 - AB 109 Post Release Community Supervision
 - AB 109 Post Release Community Supervision Revocations
 - 1170(h) (5) (B) Mandatory Supervision
 - ASAM Assessments at the Jail
- Kalisa opened up discussion for questions regarding the data. Christina will be sending out a copy of the presentation to the team. There were questions about the Los Banos Leadership 4 Life and the training. Melvin McKinney will be doing the training. There was a roundtable discussion. Peer Support staff will play a key role at the Los Banos Modular.

Adjournment

- Kalisa will look at scheduling an afternoon meeting for the next quarterly meeting because of conflicting schedules. Perhaps may be at 3:00 time slot.
- Thank you all for attending. Meeting adjourned at 10:33 am.
- Next meeting will be scheduled at a later date.

Minutes by Maurina Erickson, Secretary III